

7. Settings

7.2. Notifications

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Mahara sends notifications for a number of different activities:

- **System message:** automatically generated by the system or sent to you by one of the site administrators, e.g. account confirmation message.
- **Message from other users:** sent to you directly from other users of the site.
- **Watchlist:** notification of activity on any artefact, page or journal you are monitoring.
- **New page access:** notification that you or one of your groups have been given access to a new or existing non-public page. You do not receive notifications about pages accessible to all logged-in users and the public.
- **Institution message:** automatically generated by the system, e.g. institution confirmation message, institution removal message, institution request sent to administrator.
- **Group message:** automatically generated by the system, e.g. user request for joining a group.
- **Feedback:** notification of any feedback or comments received on your pages, artefacts or journal posts.
- **New forum post:** notification about new posts in forums to which you are subscribed.
- **Contact us:** messages to administrators that are sent via the Contact us form.
- **Objectionable content:** messages to administrators that contain complaints by users about objectionable content.
- **Repeat virus upload:** messages to administrators about users who repeatedly upload virus-infected files.
- **Virus flag release:** messages to administrators about files that were released by the virus scanner.

Only administrators see the last 4 notification types of “Contact us”, “Objectionable content”, “Repeat virus upload” and “Virus flag release”.

You may select how you receive notifications for each activity type.

Notifications ⓘ

If you select either of the email options, notifications will st

System message *	Email ▼
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Feedback *	Email ▼
Contact us	Email ▼
Objectionable content	Email ▼
Repeat virus upload	Email ▼
Virus flag release	Email ▼

2 Save

Notifications

1. Select the notification type for each type of activity. There are four notification types:
 - **Email:** Your primary email address will receive an email each time the activity occurs.
 - **Email digest:** Your primary email address will receive an email each day with a list of the activities of the last 24 hours. Typically, this email is sent at around 6 p.m., but this can be changed.

If you select either email or email digest, all activities will also be recorded in your inbox as they happen. They will all be marked as already read. These notifications automatically expire and are removed from your inbox after 60 days.

- **Inbox:** Your notifications area will display a list of activity notifications received.
 - **None:** This is only available to administrators for administrative notifications. They can opt to not receive any notifications for certain types.
2. Click the **Save** button to save any changes you make to receiving notifications.