6. Blocks

6.3. General

6.3.10. Group pages

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This block is a default block on the group homepage. You can display pages created in and / or shared with the group in this block.

Group pages: Configure	$7 \times$
Block title	
Set a block title 1 A default title will be generated if you leave the title field blank	
Display group pages 2	
• Yes	
○ No	
Group pages - pages created in the group	
Display shared pages 3	
Yes	
○ No	
Shared pages - pages shared by group members from their individual portfolios	
Retractable	
$\square(4)$	
Select to allow this block to be retracted when the header is clicked.	
Automatically retract	
5	
Select to automatically retract this block.	
Save Remove 6	

Configure the Group pages block

- 1. Block title: The automatic title for this block is "Group pages". You can set another one if you wish.
- 2. **Display group pages**: Decide whether to display pages that were created in the group. "Yes" is the default option.
- 3. **Display shared pages**: Decide whether to display pages that users shared with the group. "No" is the default option.
- 4. Retractable: Tick this checkbox if you want to allow users to reduce the block to its heading on a

page. The user can click the *Retractable* icon \checkmark to just show the heading.

5. Automatically retract: Tick this checkbox if you want to show only the block's heading when a user

views the page. The user can click the *Retracted* icon to view the entire block.

- Click the Save button to accept your changes, or click the Cancel button to leave the block's content as it is. The Remove button is shown only when you place the block into the page for the first time.
- 7. You can also click the *Close* button in the top right-hand corner to either remove a newly created block before it is being saved or to cancel any changes and leave the block's content as it is.